Name: (please print clearly)  
(Last, First, Middle Initial)  

Email Address:  

UMID #  C________________ Phone # ________________________  

I wish to repeat the following course(s) taken at the University of Miami in which I received a grade of D+ or lower. Up to two courses taken at the University of Miami may be repeated under this rule. Each course repeated must be the same course as the course initially taken, must be completed within 2 regular semesters (fall/spring) of enrollment after the semester in which the initial course was taken, and must be repeated at the University of Miami. I also understand that no course may be repeated more than once. For each repeated course, only the second grade, whether higher, or lower than the initial grade, will be used in the computation of the student’s GPA. The initial course will not count as credit hours attempted or earned, although the initial course grade will remain on the student’s permanent record.

<table>
<thead>
<tr>
<th>First Repeat</th>
<th>Second Repeat</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course, Title, &amp; Number:</td>
<td>__________________</td>
</tr>
<tr>
<td>Semester First Taken:</td>
<td>__________________</td>
</tr>
<tr>
<td>Grade Received:</td>
<td>__________________</td>
</tr>
<tr>
<td>Semester to be Retaken:</td>
<td>__________________</td>
</tr>
<tr>
<td>New Grade:</td>
<td>__________________</td>
</tr>
</tbody>
</table>

(For office use only)

I understand the conditions of the Undergraduate Repeat Rule.

Signature: ___________________________ Date: ________________

Grades in CaneLink following the semester in which the course is retaken will not immediately reflect the new cumulative GPA. This calculation is done after grades are posted in CaneLink. Students can check in CaneLink 30 days after grades are issued to see if the cumulative GPA has been recalculated.

PLEASE COMPLETE AND RETURN THIS FORM TO:  
Freshman (0-29 U.M. credits)  
College of Arts and Sciences  
Center for Freshman Advising  
112 Ashe Building  

Upper Class (30 and above U.M. credits)  
College of Arts and Sciences  
200 Ashe Building  

Updated June 7, 2016  Effective Fall 2016